

FEDERAL ELECTION COMMISSION

WASHINGTON, D.C. 20463

RQ-3

November 27, 1996

Lloyd Lenard, Treasurer Republican Party of Louisiana 2133 Silverside Drive, Ste. B Baton Rouge, LA 70808

Identification Number: C00187450

Reference: July Quarterly Report (4/1/95-5/3/95)

Dear Mr. Lenard:

This letter is to inform you that as of November 26, 1996, the Commission has not received your response to our request for additional information, dated November 6, 1996. This notice request information essential to full public disclosure of your federal election campaign finances. To ensure compliance with the provisions of the Federal Election Campaing Act (the Act), please respond to this request (copy enclosed).

If no response is received within fifteen (15) days from the date of this notice, the Commission may choose to initiate audit or legal enforcement action.

If you should have any questions related to this matter, please contact Andrew J. Dodson on our toll-free number (800) 424-9530 or our local number (202) 219-3580.

Sincerely,

John D. Gibson

Assistant Staff Director Reports Analysis Division

Enclosure



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Lloyd Lenard, Treasurer Republican Party of Louisiana 2133 Silverside Drive Ste. B Baton Rouge, LA 70808

Identification Number: C00187450

Reference: July Quarterly Report (4/1/95-6/3/96)

Dear Mr. Lenard:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Please clarify all expenditures made for Issue Advocacy TV Advertising on Schedule H4. If a portion or all of these expenditures were made on behalf of specifically identified federal candidates, this amount should be disclosed on Schedule B or F supporting Line 23 or 25 and include the amount, name, address and office sought by each candidate. 11 CFR \$104.3(b)

-Please provide the total(s) for Line 20, Columns A and B of the Detailed Summary Page. Note that changes in your figures may affect your Column B totals on this report and/or on subsequent reports.

-The total listed on Line 18, Column B of the Datailed Summary Page appears to be incorrect. Please be advised that you should add the "Calendar Year-to-Date" total from your previous report to the current "Total This Period" figure from Column A to derive the correct Line 18, Column B total. Please amend your report and any subsequent reports that may be affected by this correction.

-Schedule A of your report (pertinent portion(s) attached) discloses a contribution(s) which appears to exceed the limits set forth in the Act. 2 U.S.C. \$441a(f) and 11 CFR \$110.1(d) preclude a committee from receiving contributions from another political committee or person in excess of \$5,000 per calendar year.

If the contribution(s) in question was incompletely or incorrectly disclosed, you should amend your original

REPUBLICAN PARTY OF LOUISIANA PAGE 2

Ιf report with the clarifying information. contribution(a) you received exceeded the limits, you must seek reattribution of the contribution pursuant to 11 CFR \$110.1(k), transfer-out the amount in excess of \$5,000 to an account not used to influence federal elections or refund the excessive amount to the donor(8) in accordance with 11 CFR §103.3(b). In the best of your committee, all reattributions, interest transfers-out, and refunds should be made within sixty days of the treasurer's receipt of the contribution(s). order to protect the donor's interests, Commission recommends that you inform the contributor(s) in writing to provide the donor(s) with the option of granting written authorization for a reattribution or transfer-out to another account or receiving a refund.

Please inform the Commission of your corrective action immediately in writing and provide a photocopy of your check for the transfer-out or refund. In addition, any reattributions should be reported as memo entries on Schedule A of the report covering the period during which the authorization for the reattribution is received. Any transfers-out or refunds should be disclosed on Schedule B supporting Line 22 or 28 of the report during which the transaction was made.

Although the Commission may take further legal action regarding the acceptance of an excessive contribution(s), prompt action by your committee to seek reattribution, transfer-out or refund the excessive amount will be taken into consideration.

-Your report includes computer produced formats of Schedula H4. Computer produced formats may only be used upon prior approval of the Commission. You should submit a separate sample format with a cover letter requesting approval. Until your format has been approved, FEC forms must be used. 11 CFR §104.2(d)

-The Summary Page of your July Quarterly Report discloses coverage dates of 4/1/96-6/3/96. However, your report discloses activity that falls outside of the 4/1/96-6/3/96 reporting period. Please amend this report by supplying the correct coverage dates on the Summary Page or by including only the financial transactions that occurred between 4/1/96 and 6/3/96.

A written response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. If you need assistance, please feel free to contact me on

REPUBLICAN PARTY OF LOUISIANA PAGE 3

our toll-free number, (800) 424-9530. My local number is (202) 219-3580.

Sincerely,

Andrew J. Dodson Senior Reports Analyst Reports Analysis Division

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ITEMIZED RECEI<u>PTS</u>

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Any information copied from such Reports and Statements may not be sold or used by any person for the purpose of soliciting contributions or for comments from such committee, other than using the name and address of any political committee to solicit contributions from such committee.

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